

Dart Sailability Group (DSG)

Meeting of Trustees on Wednesday 19 January 2022 at 2.00pm

Held electronically on TEAMS

Minutes

1.	<p><u>Attendance and Apologies</u></p> <p><u>Present</u> Neil Strevens (NS) Chair Ian Wakeling (IW) Principal Nick Woodward (NW) Treasurer Anne Blood (AB) Mike Pleass (MP) Stuart Saunders (SS) Juliet Prentice (JP) Robert Boyd (RB) Chris Sumner (CS) Kate Graeme-Cook (KG-C) David Lewis (DL) Paul Wyman (PW) Dolly Marsden (DM) Secretary</p> <p><u>Apologies</u> Derek Lowe (DL)</p>	
2.	<p><u>Minutes of previous meeting</u></p> <p>Matters Arising</p> <p><u>Minutes of 14 July 21</u> 3.1 Annual increase in fees The membership renewal letter has been prepared but not yet sent to members.</p> <p><u>Minutes of 20 October 21</u> 4.1 Operating budget Budgets have been allocated to Management Team individuals. Operating expenditure is being tracked as agreed.</p> <p>4.4 Capital expenditure Tonto is able to supply a new engine immediately. A nearly new Hansa Liberty has been bought.</p> <p>5. Winter plans Most winter activities and events were cancelled due to the omicron virus variant.</p> <p>The AGM and Annual Dinner will take place around the end of March.</p>	

	<p>PW requested that the Social Secretary send out a 'save the date' email.</p> <p>10.1 Development plan The Charities Commission has been notified that 'recreational sailing' has been redefined as 'any waterborne activity'.</p> <p>Trustees agreed the minutes Proposed: KG-C Seconded: MP</p>	
<p>3.</p> <p>3.1</p> <p>3.1.1</p> <p>3.1.2</p> <p>3.1.3</p> <p>3.2</p> <p>3.3</p> <p>3.4</p> <p>3.5</p>	<p><u>Principal's Report – Ian Wakeling</u></p> <p>IW had previously circulated his report to Trustees.</p> <p>Members Survey The survey had asked whether anyone needed support with accessibility. No individuals asked for help. The outcome of the survey will be included in the forthcoming newsletter.</p> <p>Meeting with MDL MDL was very positive about supporting DSG. Solutions for wheelchair access to the clubhouse are being researched.</p> <p>DL asked if there was any progress towards a long term agreement with MDL. NS explained that a formal lease would be considerably more expensive than the current informal arrangement.</p> <p>Maintenance All boats are now out of the water. An engine mount has been found to be failing which will incur additional expenditure.</p> <p>Wifi MDL are upgrading their Wifi with Vodaphone. Alex will then look at the possibility of a connection at the clubhouse. PW explained that Vodaphone would be supplied by cable which would resolve current difficulties with reception at Galampton. IW reported that Mojo can be accessed by mobile phone from the foreshore.</p> <p>Shelters for the maintenance team are due to be delivered soon. Claude Cazzola has built a shelter for the generator.</p> <p>On behalf of the Trustees the Chair thanked the Principal for the huge amount of work he has undertaken over the past year, facilitating DSG's smooth transfer of operations to Galampton.</p>	

<p>4.</p> <p>4.1</p> <p>4.2</p>	<p><u>Development Plan</u></p> <p>IW listed the development priorities as set out in his accompanying notes:</p> <ul style="list-style-type: none"> A. <u>Complete Establishment of Operations at Galmpton</u> to ensure efficient and safe exploitation of our location and resources B. <u>Maintaining and re-enforcing our current strengths</u> to ensure that full benefit is achieved from the move and operations are as efficient and safe as reasonably possible and Social programme is maintained and enhanced C. <u>Membership Growth INCLUDING DIVERSITY</u> to enable more people to enjoy, and benefit from, opportunities for sailing on the River Dart D. <u>Expanding Offering</u> to provide greater opportunities for current members and attract a wider membership E. <u>Improved exploitation of IT</u> to improve efficiency of operations and communication with members and wider public F. <u>Improved Facilities</u> to improve environment for sailors and volunteers G. <u>Improving our Environmental Impact</u> as part our community responsibilities and in support of RYA initiatives <p>Plans are in place for all items with most already being taken forward.</p> <p>Trustees asked to review and endorse the Development Plan before publication and implementation, setting the next meeting of Trustees as the deadline for approval. IW agreed to circulate the Plan well before the next meeting.</p>	<p>IW</p>
<p>5.</p> <p>5.1</p>	<p><u>Future requirement for 2nd Safety boat</u></p> <p>Now that there will be a fast/slow split in the DSG fleet, resources for rescue and man overboard (MOB) might be stretched. NS raised the possibility of replacing the Nab with another Safety boat.</p> <p>IW didn't feel there was an increase in risk. The Nab is robust and doesn't need replacing. The ramp on the Safety boat would only be required in certain circumstances. Most MOB's can be brought onto the support ribs. DSG currently has three times the required ratio of rescue and support to sailing boats.</p>	

<p>6.</p> <p>6.1</p>	<p><u>Tom Glomb trophy for volunteer of the year</u></p> <p>A survey of the membership revealed two main candidates for the trophy for 2021. Trustees voted for a winner. The runner up will be nominated for an RYA Sailability award or a national award. RB will ask Rose Hewitt to present the award at the Annual Dinner.</p>	<p>IW RB</p>
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p> <p>7.5</p> <p>7.6</p> <p>7.7</p>	<p><u>Fundraising Report – Kate Graeme Cook</u></p> <p>KG-C had previously circulated her notes on fundraising issues. She reported recent fundraising outcomes as follows:</p> <p>Co-op - £887 received The Hadley Trust - £4,000 pledged The Lewis Trust – applied for unspecified amount. Decision pending. John Merrick Sailing Trust – application rejected The Mrs FB Lawrence Trust on behalf of Hughie Hamilton - £2,000</p> <p>KG-C will apply to Sainsburys Nectar.</p> <p>PW has set up a database for newsletter distribution. It will be sent out quarterly along with a copy of the DSG publicity brochure. The brochure is almost complete. 1000 copies will be distributed.</p> <p>PW suggested an e-newsletter to target younger people.</p> <p>Once the 2022 programme is published KG-C will send out a press release.</p> <p>KG-C proposed that Dartmouth Visitor Centre should sell tickets for DSG events at 15% commission. This would be excellent PR for the Group as a single outlet for tickets.</p> <p>KG-C asked Trustees to approve a budget of £3000 to cover printing, publicity and advertising costs. She would like to advertise locally for new volunteers and sailors.</p> <p>Trustees discussed the importance of timing and building on the recent excellent level of publicity. KG-C would advertise in local high profile and long-life publications such as 'By the Dart'. CS suggested 'Beach Hut' in Paignton.</p> <p>New members would be asked how they found out about DSG so that the effectiveness and value of advertising could be measured.</p> <p>Trustees unanimously approved a budget of £3,000 for 2022 then £1,000 annually with the option to review if there is a good return on this year's campaign. The annual marketing budget will be set in October.</p> <p>Proposed: MP Seconded: CS</p>	

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p><u>Treasurer’s Report – Nick Woodward</u></p> <p>There was £110,000 in the DSG account at 31 December 21. The Financial Statement from David Blood is pending.</p> <p>NS asked that an interim Financial Statement be produced by early March so that it can be put to the AGM.</p> <p>Trustees discussed how to mitigate the risk of having large sums in restricted funds. Although the £25,000 target for relocation was reached, not all donations were for specific (restricted) items but for general (unrestricted) relocation expenses which are still ongoing as the move is not yet complete. IW detailed a number of items that still required funding as part of the relocation. As DSG had announced in April 2021 that it had reached the relocation appeal target, any donations received since are deemed not specifically for the relocation. While it was hoped that all monies donated for relocation could be used for that purpose, NS advised that the possibility existed that some funds might have to be offered for return to donors or re-allocated to general funds under <i>cy-près</i> regulations directed by the Charities Commission, if a surplus of restricted funds were to exist.</p>	
<p>9.</p>	<p><u>AOB</u></p> <p>None</p>	
<p>10.</p>	<p><u>Date of future meeting.</u></p> <p>The next meeting of Trustees will take place on Wednesday 6th April at 2pm in the DSG Clubhouse (if Covid restrictions allow).</p>	