



# MEETING OF TRUSTEES MINUTES

<b>Date &amp; Time:</b>	Wednesday 4 <sup>th</sup> October 2023 at 2:00pm
<b>Address:</b>	Clubhouse, Dartside Quay, Galmpton
<b>Signed:</b>	..... Neil Strevens, Chair Dart Sailability Group

Minutes	Action by
<b>1. Attendance and apologies</b>	
<p><b>Present</b>  Neil Strevens (NS) Chair  Ian Wakeling (IW) Principal  Mike Pleass (MP)  Robert Boyd (RB)  Stuart Saunders (SS)  Paul Wyman (PW)  Kate Graeme-Cook (KG-C)  Derek Lowe (DLo)  Chris Sumner (CS)  Anne Blood (AB)  Chris Wood (CW)  Jo Heaton (JH) Trustee Secretary</p> <p><b>Apologies</b>  Juliet Prentice (JP)  Nick Woodward (NW)</p>	
<b>2. Minutes of previous meeting (12<sup>th</sup> July 2023)</b>	
<p><b>Trustees approved the minutes.</b>  Proposed: (SS)  Seconded: (PW)</p>	
<b>3. Matters Arising</b>	
<b>4.3.3</b> Fundraising sheet is available on Microsoft Share point.	
<b>4.6</b> WhatsApp group for Ark and Keel boats, still in discussions	<b>IW</b>
<b>5.2</b> Fundraising: Co-op local community fund – Not heard anything yet	

5.1.2	Farthing trust £5,000 paid for this year's Clubhouse and container rent and will do the same for 2024.	
11.2	Neil spoke with MOD veterans and has handed them a handful of brochures. They are wary because of the cost involved with joining DS and they are not allowed to recommend anything that has any cost implications. Neil will contact them again in the Winter.	NS
12.	<b>NEW TRUSTESS</b> - Chris Sumner is standing down and Neil thanked him for his role as a Trustee. Neil thanks (CW) for putting himself forward and attending the Trustee meeting. Nick Lane a disabled sailor and Richard Tonks a dinghy sailor and lapsed instructor have also shown an interest in becoming Trustees.	
5.4	Volunteers for external events. Carrie has found someone, Fiona W a disabled sailor who can help out.	
7.1	Review of sailing fleet. (DLo) to discuss in the meeting in November.	DLo
7.5	New banner pole, not done yet.	KG-C
<b>4. Principal's Report October – Ian Wakeling</b> IW had previously circulated his report to Trustees.		
4.1	<b><u>Actions</u></b>	
	13.1 No progress 4.3 I am not aware of any progress with loading SharePoint folders. 4.3.1 Apologies not yet done. 4.3.4 SharePoint instructions sent. We are also hoping to arrange a training session during the winter.	
4.2	<b><u>Sailing</u></b>	
	<p>We have had another great season with good turnouts of sailors and volunteers. Our final sessions are on Thursday 5 Oct and Saturday 7 Oct.</p> <p>We have had a wide variety of sailing days this year from too much to not enough wind, very hot to wet. A number of sessions have had to be cancelled this year due to adverse weather.</p> <p>The new Keel Boat only late afternoon/early evening sessions have proven popular providing good sailing with limited volunteer demands. We have had a number of new members join who have been keen on using the keel boats and Hansas. Hansa racing has been very well supported and competitive.</p> <p>We had planned to enter Oscar in the Dittisham Regatta and some of the Dartmouth Dinghy Regatta races and some Dittisham SC evening races. Additionally, Kanata was invited to join the Gaffers for the parade of sail and racing at the Dittisham Regatta. We did not participate in Dittisham Regatta due to very high winds and the tides and forecast of very little wind made Dartmouth Regatta unattractive. The attempt at the DSC racing had to be aborted due to equipment problems.</p>	

4.3	<p>Equaliser has suffered some damage whilst moored alongside the centre pontoon. Andrew Cushen has volunteered to undertake repairs which will save us the cost of professional repairs.</p>	
4.4	<p><b><u>RYA Inspection</u></b></p> <p>Our designated RYA Inspector pulled out due to work commitments. Despite repeated emails a replacement inspector has not been allocated. We have therefore not been inspected this season. I do not see this as a problem and will aim to talk to the RYA Regional Development Officer at the RYA Conference on 4 November. Does not affect insurance.</p>	
4.5	<p><b><u>RYA Conference</u></b></p> <p>The RYA are trying a new style of conference this year aimed at putting people in the region in touch with each other. Sailability will be part of this. These conferences always provide some useful ideas. Clubs are invited to send as many representatives as they want. The South West conference is at Taunton race Course on 4 November. We have issued a general invite to members.</p>	
4.6	<p><b><u>Looking Ahead</u></b></p> <p>Through the season we have developed refinements to procedures to speed up launch, boarding and recovery of boats. We are arranging a meeting of Officers, OODs, PMs and interested Sailors and Volunteers to review the Lessons Learnt through the season.</p> <p>We have started planning boat recovery and maintenance. A Work Party will be preparing the Piggery on 3 Oct and we will recover boats on 10 and 19 October.</p> <p>The Winter Programme is also developing with:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Friday, 10 November - approx 18:30 - Talk by local historian, John Risdon, at Galmpton Village Hall</li> <li><input type="checkbox"/> Tuesday, 5 December - approx 19:00 - Festive Quiz at the Babbacombe Corinthian Sailing Club, St Marychurch</li> <li><input type="checkbox"/> Wednesday, 13 December - 12:00 - Christmas Lunch at South Devon College.</li> </ul>	
4.7	<p><b><u>Future Funding Requirements</u></b></p> <p>As requested, the Officers have identified a number of potential projects for which funding would be appreciated. See attached list.</p> <p>Various Officers have been tasked to produce Project Descriptions, Statements of Benefits and Cost Estimates for Trustees. The sooner funds can be identified, and projects approved the better the chance of having things ready for next season.</p>	
<p><b>5. Fund Raising – Kate Graeme-Cook and Paul Wyman</b></p>		
5.1	<p><b>Grants/funding</b></p> <p><b>Kate's report</b></p> <p>Eddystone Pursuit total <b>£3014</b> and second prize! Grateful thanks to Mike Pleass, Chris &amp; Alison Smith, Anna and Peter for making it happen.</p>	

5.2	Kevin Foster MP – Our grant application was declined as the charity is not based in Torbay, his constituency. However, very nice message from his office	
5.3	Missin' Tackle Shanty Crew – four quay concerts raised <b>£1085</b> . Grateful thanks to the many volunteers who helped raise such a great amount. Excellent PR.	
5.4	Gypsy King Jazz concerts – still waiting to hear result.	
5.5	Phil Wooldridge funeral collection - <b>£2125</b> including Gift Aid	
5.6	Farthings Foundation – pledged <b>£5,000</b> for rent/moorings May 2024 Invited down and time.	
5.7	Lesley Prout, Phil Woolridge's carer, has donated <b>£100</b> from bingo evenings. Cheque being sent to Nick Woodward for banking.	
5.8	Brixham Yacht Club quiz - <b>£386</b> on 20 <sup>th</sup> September – thanks to Carrie. Kate has written to all the above donors to thank them and is liaising.	
5.9	<b>Paul's Report</b> Paul is setting up the Buy to Give online project – thank you.	
5.10	<b>Potential applications</b> Dartmouth Council up to <b>£5,000</b> . The Level Water project would really help with this application as it involves youngsters from Dartmouth Indoor Pool.	
5.11	<b>External events</b> Very little interest (apart from Fiona W) for somebody to take over organising external events unfortunately. We need far more help at external events.	
5.12	Ladywell House – Fund set up for local charities. Ladywell House was sold in the spring. Funding available from the proceeds of the sale of the house.	
5.13	Paul & Kate going to use <b>Projects for funding list</b> for funding future projects.	
5.14	Sally brown (NS) will pick up the cheque.	<b>NS</b>
5.15	Donation for £100 for new gazebo. Yvonne Ellis.	
5.16	NS thanked IW and management team for consolidating everything, very useful. We are now able to offer businesses a list of ways they can support with clear view of why and what we need and cost.	
5.17	Projects for funding list - PW asked if was possible for timescale and ranking.	
5.18	Time critical from funding list – Replace Ark engines and refurbish steering and controls. Donation Project	

5.19	New suggestion: Solar charging panel to charge electric engine batteries. To combine with green theme. Donation Project	<b>KG-C</b>
5.20	New sails for equalizer and new sail bag combine. £1500 clarify price with Anna. Donation Project	
5.21	New area for gazebo and sailor assembly. Create new concrete space for Dinghy rack allowing space for Gazebo.	
5.22	Oscar mainsail boom cover – sponsor or own funds.	
5.23	Additional HANSA – no need to replace at present. Donation Project	
5.24	Laptop needs replacing. Ask Apollo for sponsorship? Need to have it ASAP. David Pendlebury looking into it. Trustees gave the go ahead. Own funds.	<b>NS</b>
5.25	2 x Handheld VHF radios to replace old sets & provide extras for Hansa 303. Own funds	
5.26	ARC Ramp handrail to assist visually impaired. Carrie getting a quote. Possible Donation Project, depending on quote.	
5.27	Water tank for engine testing - take out our funds.	
5.28	Instructor training to improve volunteer capabilities and enable sailors to develop additional skills & support new sailors. Project or our funds. Supported by all Trustees.	
5.29	White boards to replace broken boards - pay out of our own funds, Trustees agreed to go ahead and purchase.	
5.30	Clean anti foul off HANSAs and polish hulls to minimize pollution of river and improve boat performance – cost? Still awaiting cost. Dartmouth council or Neil for Bristol.	<b>NS</b>
5.31	Solar powered bilge pumping system for 3 ribs – Project Dartmouth or we can pay.	
5.32	Re-wire Support boats, to make electrics more reliable cost £ ? Still awaiting price from David and Andy.	
5.33	Capital project - Lay a new concrete slab next to slip way to move 'dinghy toast rack' to, allowing us to use existing area for gazebo etc.	
5.34	Buy to give / Easy fundraising – All members email to go out to remind members to sign up. Emailed by Fundraising team. Ask Bob to add fundraising so they have the ability to email members via membermojo.	<b>KG-C &amp; PW</b>
5.35	All boats not able to go completely green eco at this stage, as electric engines are not suitable for all boats yet.	
5.36	Is there a need for boat planing in the PB2 – Ian to ask RYA.	<b>IW</b>

<b>5.37</b>	Contingency for outboards £10,000 and whole contingency fund £35,000	
<b>6. New Trustees and replacement Chairman</b>		
<b>6.1</b>	New trustee CW to read constitution, will be proposed along with Nic and Richard. Proposed at the AGM.	
<b>7. AOB</b>		
<b>7.1</b>	10-year awards (MP) Bill Bailey, Anna and Andrew £100 for trophies agreed by all trustees. Mike Pleass asked if anyone knows of any other volunteers that would be eligible for 10-year award? Brian Woodgate?	<b>MP</b>
<b>7.2</b>	Trustees requested a financial report every month to be available on SharePoint.	<b>NW</b>
<b>8. Date of future meetings</b>		
<p>The next meetings of Trustees will take place on:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Wednesday 17<sup>th</sup> January 2024</li> <li><input type="checkbox"/> Wednesday 10<sup>th</sup> April 2024</li> </ul> <p>Meeting to be held at 2pm in DSG Clubhouse, Dartside Quay.</p>		