



## **OPERATING PROCEDURE No.31**

**Issue 1     April 2022**

### **Kanata Skipper Responsibilities, Competences and Guidance.**

#### **PURPOSE**

This Procedure defines the responsibilities of the Skipper of Kanata (Drascombe Longboat) and provides some guidance on operating a Kanata. It must be read by all Volunteers nominated as Keel Boat Skippers

#### **Responsibilities**

The Skipper is responsible for the safety of themselves, their crew and passengers, and their vessel.

They are responsible for checking their boat is properly prepared before leaving the pontoon (see Op Proc 11). This role may have been undertaken by the pontoon party but skippers should also do a final check before setting off.

They should abide by the ColRegs, especially the need to keep a good look out (particularly for other river traffic including the leisure trip ferries) and maintain a safe speed for the conditions (note: the river speed limit is 6 knots).

They are responsible for ensuring radio traffic is kept to a minimum and conforms to good radio etiquette.

They are responsible for securing the boat at the end of the session.

#### **Competencies**

All Kanata skippers must be approved by the Chief Sailing Instructor with advice from the Senior Management Team.

The minimum standard for a skipper is:

- RYA keelboat or dinghy instructor plus direct experience of sailing Kanata.
- As required to achieve RYA Sailing Level 2 plus experience of sailing in tidal waters with inexperienced crew and direct experience of sailing Kanata.



## GUIDANCE

All skippers to report to OOD in Safety boat whenever on the water. Report to include total number of people on board, destination/sailing area and ETA to return to base.

Skipper to be seated next to sailor who is in steering seat.

Skipper controls mainsheet, engine operation and mizzen.

Crew to be seated forward by mast controlling mainsail uphaul/downhaul and jib.

Great care to be taken with mainsail gaff, comprehensive instructions (Procedure 11) need to be learnt and followed.

Keel to remain secured in down position until sailors have disembarked.

**When operating under engine** the skipper will need to sit on the stern deck to access the gear lever and throttle. It is also possible to steer using the engine but this is limited by the size of the engine recess. Do not let propeller hit sides of engine recess. The skipper will need to instruct the helmsman if rudder is needed to assist steering.