

Dart Sailability Group (DSG)

Meeting of Trustees on Wednesday 06 April 2022 at 2.00pm

At the DSG Clubhouse, Dartside Quay, Galmpton.

Minutes

1.	<p><u>Attendance and Apologies</u></p> <p><u>Present</u> Mike Pleass (MP) Acting Chair Ian Wakeling (IW) Principal Nick Woodward (NW) Treasurer Anne Blood (AB) Stuart Saunders (SS) Robert Boyd (RB) Kate Graeme-Cook (KG-C) David Lewis (DL) Paul Wyman (PW) Dolly Marsden (DM) Secretary</p> <p><u>Apologies</u> Neil Strevens (NS) Chair Derek Lowe (DL) Juliet Prentice (JP) Chris Sumner (CS)</p>	
2.	<p><u>Minutes of previous meeting (19 January 2022)</u></p> <p>Trustees approved the minutes Proposed: RB Seconded: SS</p>	
3.	<p><u>Matters Arising</u></p> <p>2.4.4 Two Hansa Libertys and a new engine for Safety have been delivered.</p> <p>3.1.1 The members' survey confirmed that there was no current need for further financial support for sailors. Any potential cases of financial hardship should be notified to a Trustee or Management Team member for evaluation.</p>	

	<p>3.1.3 MDL have offered DSG a four year lease with a review of rent after 2 years. Current charges remain until then. NS has accepted the offer as a lease will hopefully mean an address at the site, access to wifi and the possibility of water supply to the piggery. NS hopes to offset any proposed increase in rent by demonstrating DSG's improvements to the infrastructure at MDL. If MDL agree, KG-C could prepare a press release regarding this expression of confidence.</p>	KG-C
<p>4.</p> <p>4.1</p> <p>4.2</p> <p>4.3</p> <p>4.4</p> <p>4.5</p> <p>4.6</p>	<p><u>Principal's Report – Ian Wakeling</u></p> <p>IW had previously circulated his report to Trustees.</p> <p><u>Development Plan</u> An RS Venture is on order. IW and instructors will visit RS in April to discuss options to modify the Venture to meet DSG's requirements as identified during trials.</p> <p><u>Maintenance</u> The maintenance budget was exceeded due to various unexpected items. The Principal increased the budget by £1000. The increase was accommodated within the overall approved Management Team budget of £14,000.</p> <p>The maintenance tents are successfully in place.</p> <p><u>Operating Procedures</u> IW has produced updated Operating Procedures and restructured them into stand-alone documents to make them more accessible. Key sections can be laminated as operational aides-memoire. All instructors will be asked to sign annually to confirm that they have read them. A Handbook containing other information taken from Hops will be prepared next winter.</p> <p><u>Pre-Season Training</u> An extensive programme of volunteer training is underway.</p> <p><u>WeSup</u> WeSup has been asked to use the right hand side of the slip and pontoon. DSG also operate from this side. Timings are likely to clash due to tidal constraints. IW has arranged to meet with WeSup and MDL to explore ways to avoid problems.</p>	<p>IW</p> <p>IW</p> <p>IW</p>

<p>5.</p> <p>5.1</p> <p>5.2</p>	<p><u>Annual Report and Accounts at 30 September 2021</u></p> <p>The Report and Accounts had previously been circulated to Trustees.</p> <p><u>Restricted funds</u> NW, Treasurer, explained that restricted funds must be spent in accordance with the Charity Commission’s rules. Restricted funds for relocation must be spent on relocation expenses. There are many outstanding projects within the definition, including payment of rent, purchase of new boats to meet different sailing activities and the infrastructure at the piggery. Restricted funds related to the relocation are being run down. There are also small restricted funds for other items.</p> <p>NW confirmed that the Group is in a healthy financial position.</p> <p>Trustees approved the Report and Accounts for submission to the Charities Commission. Proposed: David Lewis Seconded: Paul Wyman</p>	
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.2.1</p> <p>6.2.2</p> <p>6.2.3</p> <p>6.2.4</p>	<p><u>Approval of Development Plan – Ian Wakeling</u></p> <p>A powerpoint presentation of the Development Plan had previously been circulated to Trustees.</p> <p>90% of the 5 year Development Plan has been completed within the first year.</p> <p><u>Membership Growth and Diversity</u> The RYA is collecting diversity data. DSG needs to try to increase the diversity of its membership and capture data.</p> <p>To date the Group has always managed to get every sailor who attends out in a boat. There is spare capacity for sailors.</p> <p>Group membership is growing. To make groups easier to manage, they will now be offered dedicated sailing sessions and not attend on general sailing days.</p> <p>Holiday membership is being promoted via tourist information centres, local tourism publications and holiday parks.</p> <p>PW suggested the possibility of social prescribing from GP’s. This</p>	

<p>6.2.5</p> <p>6.3</p> <p>6.3.1</p> <p>6.3.2</p> <p>6.4</p>	<p>would be very time consuming, however, and involve a lot of paperwork.</p> <p>Identifying and contacting disabled children is difficult. Sailing is not part of mainstream education where most disabled children are educated. Even at specialist schools such as Mayfield an individual's parents would have to commit.</p> <p><u>Improved exploitation of IT</u> Satisfaction and wellbeing survey The RYA produce a survey to canvas sailors on the benefits of sailing to their wellbeing. The RYA collect and process data. Trustees agreed that this could be implemented electronically by the shore party once IT facilities are available to DSG. A project to provide shelter for the shore party is in hand. Data would be useful for fund raising purposes as well as empowering sailors. Leon Ward, the RYA SW Disability Officer, can supply information from other sailability groups. AB, PW and DL will take on the project and report back to Trustees.</p> <p>IT is also needed to track volunteer roles, helping to ensure each volunteer is given a variety of jobs and ensuring wider experience and engagement.</p> <p><u>Improving Environmental Impact</u> RB asked about the feasibility of electric outboards. The new RS Venture will be supplied with an electric outboard but larger electric engines for the ribs are not financially viable. They will be considered when the Hawk and Drascombe's engines are due for replacement. MP said grants may be available from Devon County Council.</p> <p>Trustees approved the Development Plan Proposed: Robert Boyd Seconded: Stuart Saunders</p>	<p>AB, PW, DS</p>
<p>7.</p> <p>7.1</p>	<p><u>Fundraising Report</u></p> <p>The Fundraising Report had previously been circulated to Trustees.</p> <p>£2,000 has been received from the South Hams Health and Community Grant and a further £1,500 from a Brixham charity. Both these funds are unrestricted.</p> <p>There are now two clear funds. KG-C believes DSG should step</p>	

	back from fundraising until current funds have reduced and only fundraise for specific items. The Trustees should bear in mind, however, that a successful grant application takes two years.	
7.2	KG-C suggested that DSG's minimum total reserves should be increased from £10,000 to £25,000 to reflect a year's operational costs. Trustees unanimously approved the measure.	NW
7.3	PW suggested that a proportion of the Groups reserves might be invested in a higher interest or low risk investment account to try to protect them from the impact of current high inflation. Trustees agreed that the Treasurer should investigate options and report back to them so that a way forward can be decided.	NW
7.4	Trustees agreed that there would be no merit in paying rent in advance to protect against inflation as the rent is fixed.	
7.5	Trustees agreed that there is no need for a permanent maintenance shed now that the new tents are in place. There is no advantage in storing boats inside.	
7.6	KG-C will arrange publicity for the RS Venture when it is delivered and for its launch/naming ceremony. It might be entered in the dinghy regatta.	KG-C
7.7	DSG has been invited to enter the Drascombe in the gaffer's regatta and parade of sail.	
8.	<u>AOB</u> <u>Election of Chair of Trustees</u> Neil Strevens was unanimously re-elected as Chair of Trustees	
9.	<u>Date of future meeting.</u> The next meeting of Trustees will take place on Tuesday 12 th July in the DSG Clubhouse at 2pm MP closed the meeting by offering a vote of thanks to the DSG Management Team for doing such a good job over the past year.	